

8<sup>th</sup> June 2020

Dear Parent / Guardian

I hope you and your family are well, and that your child or children are enjoying being back at school. The Executive Principal and his Team have worked hard to manage the transition back to school effectively, and I have been delighted to see the response from our community. We have had attendance above 95% for the last two weeks, which I think says a lot about the commitment of our parents to our school, especially at such a difficult time.

We do understand the uncertainties of our current situation in New Zealand, and Pinehurst School would like to continue to support its parents. We feel that our teachers have managed well, both in making a successful transition to online education, and now moving back steadily to life as normal at Pinehurst, and we trust that we are continuing to offer an outstanding experience for our students. We are hopeful that, in Term 3, we will be able to offer the full range of our services. We are also, though, conscious that this may be a difficult time for many parents.

As a result, the Board has reviewed the fee position for Term 3, and has made the following immediate amendments to the fee structure for Term 3:

- The activity fee will be waived for Term 3 of 2020.
- The capital levy fee will be waived for Term 3 of 2020

By removing these costs for every student in our community, we are reducing our fees by \$267.50 for Term 3. This represents a total cost to the school for Term 2 of \$272,000. If you have already paid any of these costs, they will be credited to your account over the next week. The Board will review the fee position again at the end of Term 3 for Term 4. We are all navigating uncharted waters, and as a result at this time the Board has chosen to review the fee position on a term by term basis.

You will recall that we made the same decision with regard to the Term 2 fees. This means that, over the course of Terms 2 and 3, we have reduced fees for each student by \$535.00 if they have been at Pinehurst for both Term 2 and Term 3, at a cost to the school of a total of \$534,000.

We are also very aware that some parents may experience significant financial strain with the current situation. With that in mind, we would again invite any parent in a position where he or she is unlikely to be able to pay the fees in Term 3 to contact Alex Reed directly ([Alex.Reed@pinehurst.school.nz](mailto:Alex.Reed@pinehurst.school.nz)). The Board has also agreed to a case by case deferral scheme for those parents severely impacted as a result of Covid-19. At this point in time the deferral scheme will apply to Term 2 and 3 fees, but as above, will be reviewed at the end of Term 3 for Term 4.

If you have any question about these arrangements, please contact Alex Reed directly.

Kind regards,



Peter Davies  
Chairman: Board of Governors