

Alert Level 2 at Pinehurst: COLLEGE!

These notes offer some detail about the way Pinehurst School will be running for College students while we are at Alert Level 2. We are delighted that we are able to open for all of our students.

One public health reminder above all other, though:

If your child is unwell, he or she must not come to school.

This is not intended to cover every possible question, so please just ask us any questions you have, and we will do our best to answer it fully.

College: Years 7 and 8

All students are expected to attend school at Level 2. We will not be offering an online programme at this level, because all children are expected to be in school, and because they need to be learning in school.

We are making some changes to the school day, though, and it is important that we all follow these rules. We are making these changes to add an extra level of security.

At the start of the school day:

- The school day will start at 8.30 am. Your child will need to be in school by this time.
- If you have children who are starting earlier, your child can arrive at their classroom from 8.15 am. The classroom teacher will be there to support them.
- **Parents are not permitted anywhere in school other than the car park.** We ask that College parents drop off their children quickly on Bush Road outside the school, and let our staff supervise children as they go into the school. We will have lots of staff to help children to get into the school and to their classrooms.
- We will take students' temperatures in the first half an hour of the school day. If he or she has a high temperature, we will contact parents and ask them to pick up their child and take them home.
- There is no Before School Care at Level 2.

At the end of the school day:

- The school day will end at 3.15 pm.
- At the end of the school day, please ask your child to go directly to the buses or to the front car park.
- There is no After School Care at Level 2. If you need your child to be supervised later than 3.15 pm, please contact Alex Reed directly.

During the school day:

- All students will be in a “Year Group Bubble” and will be in this bubble for the whole of the school day. This means that they will be in their normal classes with their normal teachers. During Morning Tea and at Lunch, they will play with other children in their Year Group Bubble. They will not play with children in other year groups.
- At Level 2, children will be able to use all play equipment.
- Classrooms will be set up to provide maximum space between children, and we will try to ensure that children are apart from each other. We know that we will not be able to do this all of the time, and that this will be very difficult at times, but all classrooms will be set up with space between desks. We know that students within their classes will have contact with each other, though. So we are concentrating on making sure that students only meet other students in their Year Group Bubbles. These ALL have fewer than 100 students in them.
- We will be teaching a full curriculum, and following (nearly) completely our usual timetable.
- We have rearranged our room timetable. This means that all students will have all their classes in the same area of the school, which minimises their contact with students in other year groups.
- We will send your child his or her new room timetable before we open at Level 2.
- We will have additional cleaning of surfaces (indoors and outdoors) during the day, and additional cleaning each evening. There will be hourly cleaning of toilets. We will be disinfecting classroom equipment regularly.
- Each year group will have its own toilets. Teachers will make sure that children know where they have to go.
- Masks may be worn by students or staff if they wish. **We will provide masks if students or staff ask for them.**

Other information:

- We will have buses running as usual. Parents will need to indicate if they are going to use them in advance by writing to Jon Horne at jon.horne@pinehurst.school.nz. This is so we can ensure that we have appropriate physical distancing on buses. Please note: priority will be given to older students. **All buses will leave from the back of the school.**
- All staff and students will wash or sanitise their hands when entering a room, before eating, and at other times when appropriate.
- We will be able to meet parents face to face at Level 2. If you wish to come into school, please attend Reception and sign in. You will have your temperature taken, and we will follow all public health measures.
- We will be running a sports and music programme at Level 2, but this will not involve competing against other schools. We want, though, students to get involved, so please keep an eye out for more information about this.
- The School Office will be open between 7.30 and 4.30 every day.
- We will only use relievers who are exclusive to Pinehurst during Level 2.
- The school will be used by only a very limited number of external providers. They will all follow our health and safety requirements.
- The back gate may only be used by Pinehurst staff.
- All staff will sign in at Reception every day – and have their temperature taken.

- The Uniform Shop will continue to operate as ‘click-and-collect’. Uniform will be collected at Reception. You can order through the link at the top of the School Website.
- Our Health Centre will operate differently. We have additional space and equipment, and will adopt primary healthcare standards when dealing with any child who is unwell.
- Ezlunch will be operating and will be delivering to the school. They also will be operating in a way consistent with Level 3 requirements.
- Our Library will be open to students only.

College: Years 9 – 13

All students are expected to attend school at Level 2. We will not be offering an online programme at this level, because all children are expected to be in school, and because they need to be learning in school.

We are making some changes to the school day, though, and it is important that we all follow these rules. We are making these changes to add an extra level of security.

At the start of the school day:

- The school day will start at 8.30 am. Your child will need to be in school by this time.
- If you have children who are starting earlier, your child can arrive at their classroom from 8.15 am. The classroom teacher will be there to support them.
- **Parents are not permitted anywhere in school other than the car park.** We ask that College parents drop off their children quickly on Bush Road outside the school, and let our staff supervise children as they go into the school. We will have lots of staff to help children to get into the school and to their classrooms.
- We will take students’ temperatures in the first half an hour of the school day. If he or she has a high temperature, we will contact parents and ask them to pick up their child and take them home.
- There is no Before School Care at Level 2.

At the end of the school day:

- The school day will end at 3.15 pm.
- At the end of the school day, please ask your child to go directly to the buses or to the front car park.
- There is no After School Care at Level 2. If you need your child to be supervised later than 3.15 pm, please contact Alex Reed directly.

During the school day:

- All students will be in a “Year Group Bubble” and will be in this bubble for the whole of the school day. This means that they will be in their normal classes with their normal teachers. During Morning Tea and at Lunch, they will mix with other students in their Year Group Bubble. They will not mix with students in other year groups.

- Classrooms will be set up to provide maximum space between students, and we will try to ensure that students are apart from each other. We know that we will not be able to do this all of the time, and that this will be very difficult at times, but all classrooms will be set up with space between desks. We know that students within their classes will have contact with each other, though. So we are concentrating on making sure that students only meet other students in their Year Group Bubbles. These have fewer than 100 students in them. The only exception is that Year 12 and 13 students often have combined classes. They do, though, have separate social spaces.
- PODs have been changed. To keep our Year Group Bubbles, we have placed students in House Year Group PODs. We will let students know where these are before we open at Level 2. On the first day, students will be given their new rooming timetables.
- We will be teaching a full curriculum, and following our usual timetable.
- We have rearranged our room timetable. This means that all students will have all their classes in the same area of the school, which minimises their contact with students in other year groups.
- We will send your child his or her new room timetable before we open at Level 2.
- We will have additional cleaning of surfaces (indoors and outdoors) during the day, and additional cleaning each evening. There will be hourly cleaning of toilets. We will be disinfecting classroom equipment regularly.
- Each year group will have its own toilets. Teachers will make sure that children know where they have to go.
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