

Alert Level 3 at Pinehurst School

New Zealand will move into Alert Level 3 on Tuesday 28th April. This means that there are still many restrictions, but that our school is able to open, and will do so from **Wednesday 29th April**. There are conditions to this that the Government has set, though:

- Schools can open for students from Years 1 - 10
- Students in Years 11 to 13 must still be working from home
- Physical attendance at school for students in Years 1-10 is voluntary, and the preference is for students to learn from home

There are also rules about maintaining physical distancing.

At Pinehurst, we are always exceptionally careful about health and safety, and so we have taken additional care to make sure that our students and staff are safe at school.

If your child is unwell, he or she must not come to school.

This is how Level 3 will work at Pinehurst. **Please note that some details may change before we move to Level 3.** We will update this document and store it on our website. We will also send you any new versions that we create.

This is not intended to cover every possible question, so please just ask us any questions you have, and we will do our best to answer it fully.

We will have a full, comprehensive COVID-19 Health and Safety Management Plan in place and operational.

Primary School

We now know that fewer than 10 students in each year group will be coming to school next week. This means that we will be arranging the students in “Year Group Bubbles”. Details below!

If you wish to send your child to school but have not yet told me that you wish to do so, please let Alex Reed know by 6 pm the previous day.

Students in school

- The school day will stay in place: 8.45 to 3.15 for students.
- Your child will need to arrive at school between 8.15 am and 8.45 am. There will be no Before School Care during Level 3.

- All children should be taken to the gate next to the Uniform Shop, where a member of staff will check his or her temperature. If there is a queue, please observe physical distancing while you wait.
- If your child's temperature is normal, he or she will go straight to the classroom that he or she has been allocated. We will inform parents of the exact rooms separately. Parents will not be allowed into the Primary School grounds at any time during Level 3.
- All students will be in a "Year Group Bubble" and will be in this bubble for the whole of the school day.
- There will be a full programme taught for the whole day for students who are in school, but they may have a different teacher to their usual one. **It will not be an online programme.**
- Lunchtimes and intervals will take place in "bubble zones" to make sure that children do not have contact with children from other bubbles. There will also be extra supervision of children at these times.
- Climbing frames cannot be used during Level 3, but **shared play equipment within bubbles can be.** These will be cleaned regularly.
- Classrooms will be set up to provide maximum space between children, and we will try to ensure that children observe physical distancing of 1 metre or more. We know that we will not be able to do this all of the time, and that this will be very difficult with younger students, but all classrooms will be set up with sufficient space between desks. We know that students within bubbles will have contact with each other, though.
- We will have additional cleaning of surfaces (indoors and outdoors) during the day, and additional cleaning each evening. There will be hourly cleaning of toilets.
- At 3.15, teachers will bring their classes to the gates by the netball courts by the Year 3, 4 and 5 playground in turn, where they can be collected by parents.
- There will be no after school care during Level 3.
- We will have buses running as usual. Parents will need to indicate if they are going to use them in advance by writing to Jon Horne at jon.horne@pinehurst.school.nz. This is so we can ensure that we have appropriate physical distancing on buses.
- Masks may be worn by students or staff if they wish. We will provide masks if students or staff ask for them.
- All staff and students will wash or sanitise their hands when entering a room, before eating, and at other times when appropriate.

Students at home

- We will continue to run a full online programme for all students. This will be very similar to what we have already been running, but some students may have a different homeroom teacher while we are at Level 3.

College: Years 7 - 10

We now know that fewer than 10 students in each year group will be coming to school next week. This means that we will be arranging the students in "Year Group Bubbles". Details below!

If you wish to send your child to school but have not yet told me that you wish to do so, please let Alex Reed know by 6 pm the previous day.

Students in school

- Your child will need to arrive at school between 8.15 am and 8.45 am.
- All children should go to the corner of the Green next to the Drama room, where his or her temperature will be taken. This will be the “entrance” to College during Level 3.
- If your child’s temperature is normal, he or she will go straight to his or her allocated room. You will be told exactly where these are before we reopen. Parents will not be allowed into any part of the school grounds except for the car park or Reception at any time during Level 3.
- All students will be in a “Year Group Bubble” and will be in this bubble for the whole of the school day.
- Students will follow their online programme for most of the school day, but they will be supported by a teacher in the classroom. At other times in the day, we will be arranging additional activities for students.
- In other words, all students will be following the same core timetable, and will be working at the same speed. But students in school will receive support from a teacher (who may or may not be a specialist) where possible, and we will also be doing some additional enrichment activities with the students.
- Students will be “zoned” in specific places. This means that Year 7s will be in one place, Year 8s in another place, Year 9s in another place, and Year 10s in yet another place. This means that students will only mix with other students in the same year.
- Lunchtimes and intervals will take place in zones to make sure that children do not have too much contact with other children. There will also be extra supervision of children at these times.
- Classrooms will be set up to provide maximum space between children, and we will try to ensure that children observe physical distancing of 1 metre or more. We know that we will not be able to do this all of the time, but all classrooms will be set up with sufficient space between desks. We know that students within bubbles will have contact with each other, though.
- We will have additional cleaning of surfaces (indoors and outdoors) during the day, and additional cleaning each evening. There will be hourly cleaning of toilets, which will also be zoned.
- At 3.15, students will go to the front car park or the back car park to be picked up by parents, catch buses or walk home.
- We will have buses running as usual. Parents will need to indicate if they are going to use them in advance by writing to Jon Horne at jon.horne@pinehurst.school.nz. This is so we can ensure that we have appropriate physical distancing on buses.
- Masks may be worn by students or staff if they wish. We will provide masks if students or staff ask for them.
- All staff and students will wash or sanitise their hands when entering a room, before eating, and at other times when appropriate.

Students at home

- We will continue to run a full online programme for all students. This will be the same as what we have already been running.

College: Years 11 – 13

We will continue to run a full online timetabled programme for all students. This will be the same as the lessons we have already been running. As before, we will do everything we can to make the experience a valuable and rewarding one for our senior students.

Whole School

- The School Office will be open between 7.45 and 4.30 every day
- If you have an appointment at the school, or wish to see someone at school, you will need to sign in before you enter Reception
- Staff who are able to work at home will do so, but senior staff will be available to see parents if an appointment is made.
- There will be no co-curricular activities before or after school.
- We will not use relievers during Level 3.
- The school will not be used by any external providers.
- The back gate may only be used by Pinehurst staff.
- All staff will sign in at Reception every day – and have their temperature taken.
- The Uniform Shop will operate as 'click-and-collect'. Uniform will be collected at Reception. You can order through the link at the top of the School Website.
- Our Health Centre will operate differently. We have additional space and equipment, and will adopt primary healthcare standards when dealing with any child who is unwell.
- EzyLunch will be operating, and will be delivering to the school. They also will be operating in a way consistent with Level 3 requirements.
- Buses will be running. Parents will need to indicate if they are going to use them in advance by writing to Jon Horne at jon.horne@pinehurst.school.nz. This is so we can ensure that we have appropriate physical distancing on buses.